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LEARNING AT EVERY STAGE OF YOUR LIFE

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Certified Professional Coach Certificate Graduate, 2014
Owner of Big Bold Ideas Coaching & Consulting, LLC
Lebanon, Pennsylvania
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Paralegal Certificate Program Graduate, 2015
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THE SEASONED PROFESSIONAL
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EARN SIX COLLEGE CREDITS BEFORE GRADUATING FROM HIGH SCHOOL

The University of Miami Summer Scholars Program is an exciting opportunity for current high school sophomores and juniors to explore their academic passions and experience college life. Students selected for this three-week scholarly program will have the opportunity to:

- Choose from 15 academic tracks based on their interests, while earning college credit
- Attend classes and form lasting friendships with high school students from around the world
- Learn from a student-centered curriculum and engage in numerous hands-on activities
- Develop time management skills and grow as independent thinkers
- Live on campus for an inclusive perspective, or commute
- Explore Miami and participate in educational field trips

**Tuition**

- $7,697 Residential Program
- $6,487 Commuter Program

**Register online at**

[CONTINUE.MIAMI.EDU/SSP](http://CONTINUE.MIAMI.EDU/SSP)

**College Preparation Programs for Young Adults**

**University of Miami Summer Scholars Program**

**College of Arts and Sciences**

- CRIME SCENE INVESTIGATION AND FORENSIC ANTHROPOLOGY
- 6 CREDITS

**College of Engineering**

- AEROSPACE, ARCHITECTURAL, CIVIL, ENVIRONMENTAL, AND MECHANICAL ENGINEERING
- 6 CREDITS
- BIOMEDICAL, COMPUTER, AND ELECTRICAL ENGINEERING
- 6 CREDITS

**School of Architecture**

- EXPLORATIONS IN ARCHITECTURE AND DESIGN
- 6 CREDITS

**Rosenstiel School of Marine and Atmospheric Science**

- TROPICAL MARINE BIOLOGY
- 6 CREDITS

**School of Business Administration**

- BUSINESS, ETHICS, AND LEADERSHIP
- 6 CREDITS

**School of Business Administration and College of Arts and Sciences**

- GLOBAL BUSINESS AND INTERNATIONAL RELATIONS
- 6 CREDITS

**School of Communication**

- DIGITAL MEDIA PRODUCTION
- 6 CREDITS
- FILMMAKING
- 6 CREDITS

**School of Education and Human Development**

- SPORT ADMINISTRATION: THE BUSINESS OF SPORT
- 6 CREDITS
- SPORTS MEDICINE: ATHLETIC PERFORMANCE AND INJURY MANAGEMENT
- 6 CREDITS

**School of Law**

- LAW: LITIGATION AND THE LEGAL PROFESSION
- 6 CREDITS

**School of Nursing and College of Arts and Sciences**

- HEALTH AND MEDICINE:
  - INFECTIOUS DISEASES
  - 6 CREDITS
  - NEUROSCIENCE
  - 6 CREDITS
  - PSYCHIATRY
  - 6 CREDITS

*Based on UM 2016-2017 Tuition Rates.*
NON-CREDIT CERTIFICATE
PROGRAMS FOR Professionals
[ pages 10 - 21 ]
LEARNING AT EVERY STAGE OF YOUR LIFE
CONTINUE.MIAMI.EDU
Register online at CONTINUE.MIAMI.EDU

NON-CREDIT CERTIFICATE PROGRAMS FOR PROFESSIONALS
Business and Communication Skills Programs
CONTINUE.MIAMI.EDU/BUSINESS-COMMUNICATION

Alternative Methods of Problem Solving Certificate
Preserve business relationships and avoid costly litigation by learning the negotiation and dispute resolution skills you need to find solutions for all parties.

Ethical Business Decision-Making Certificate
Develop the critical thinking skills and conceptual framework to discuss and apply sound ethical business decisions in the face of uncertainty and the pressure to compromise.

Group Facilitation Certificate
Designed for both consultants and employees, this course will teach you to guide groups through the problem solving process to reach sustainable outcomes in an orderly fashion.

Problem Solving and Decision-Making Strategies Certificate
Ensure problems in the workplace are resolved effectively and efficiently. Become proficient in problem solving processes, critical communication skills, issue resolution strategies, and identifying challenges that affect decision-making.

Consulting Programs
CONTINUE.MIAMI.EDU/COACHING

Organizational Consulting Certificate
Become an organizational consultant working across multiple sectors to enhance business operations in alignment with the mission, vision, and goals of the entity.

Financial Planning Programs
CONTINUE.MIAMI.EDU/PLANNING

Executive Certified Financial Planner (CFP®) Certificate
The Online Executive CFP® Certification Education program is an independent, self-paced, online education program, designed to fulfill the requirement to sit for the CFP® Certification Examination.

Financial Plan Presentation Certificate
Students will learn how to prepare and present a financial plan using financial planning software and multiple approaches to identify and plan for a client’s goals and risks.

Masters Certificate in Financial Planning
Gain a thorough knowledge of financial planning through a rigorous curriculum designed for passing the CFP® certification exam, and for successful real-world application. This is a live, instructor-led, online financial planning education program designed to meet the education requirement for the CFP® Certification Examination in only nine months. This accelerated program is taught by experienced financial planning educators, many of whom are former members of the Board of Examiners (now CFP® Board’s Council on Examinations).

Healthcare Programs
CONTINUE.MIAMI.EDU/HEALTHCARE

Healthcare Navigator Certificate
Empower others to make informed healthcare decisions while demystifying a system that is often impersonal, unfamiliar, and overwhelming. A career in this fast-growing field yields not only professional growth and security, but also personal satisfaction.

Medical Billing and Coding Certificate
A certification in Medical Billing and Coding (MBC) helps prepare students for a rewarding career as medical record coders, insurance billers, and health information technicians. The program begins with a standard block of courses necessary to obtain the foundational knowledge needed for certification in billing and coding. Students participate in a module focused specifically on ICD-9 and ICD-10 Certified Professional Coder (CPC®) certification examination preparation. Students can then select any of the following preparatory certification modules: Medical Billing and Coding with Certified Outpatient Coding (COC™), Medical Billing and Coding with Certified Coding Associate (CCA®), Medical Billing and Coding with Certified Professional Coder-Payer (CPC-P®), or Medical Billing and Coding with Certified Coding Specialist (CCS®).
NON-CREDIT CERTIFICATE PROGRAMS FOR PROFESSIONALS

Human Resources Programs
CONTINUE.MIAMI.EDU/HR

SHRM Certified Professional (SHRM-CP™) and SHRM Certified Professional (SHRM-SCP™)
Establish yourself as a globally recognized human resources expert by earning the new standard in HR Certification: SHRM Certified Professional (SHRM-CP™) and SHRM Senior Certified Professional (SHRM-SCP™). Designed for SHRM credential candidates, this course will expand and test your knowledge of practical, real-life competencies in areas critical for HR career success. Combining expert instruction with the SHRM Learning System® for SHRM-CP™/SHRM-SCP™, you will learn faster, retain more knowledge, and stay on track for success on the exam.

STARTS
February, June, September

TUITION
$1,500* // 10 weeks

Human Resource Management Certificate
Learn HR fundamentals as well as the latest trends and issues from industry experts in a practical, hands-on environment. This program is designed for human resource professionals; business owners, managers or entrepreneurs; and individuals interested in transitioning to this growing field.

*Includes a one-year membership to the Society for Human Resource Management.

Conflict Resolution Certificate
Analyze, diagnose, and resolve conflicts that arise in the workplace and proficiently understand and use negotiation as a means of conflict resolution. Topics include the nature of conflict and how to prevent it, communication skills for successful negotiations, and identifying resolution styles.

Fundamentals of Delivering Training Certificate
Plan and deliver an effective presentation and employ facilitation strategies to connect with your audience and maintain their attention.

Managing Organizational Change Certificate
The goals of managing organizational change include effective identification and navigation of challenges as well as minimizing and managing adverse consequences associated with organizational change. Topics include preparing for and understanding the impact of organizational change, and managing the resulting stress.

Tuition
$4,495  //  6 months

I feel stronger after obtaining my Human Resources Certificate at the University of Miami.”

-- HADA MARIA MORALES

Interior Design Programs
CONTINUE.MIAMI.EDU/DESIGN

Interior Design Certificate
Learn fundamental design principles and gain valuable practical knowledge from industry professionals in a hands-on atmosphere.

New online classes start on the first of each month.

TUITION
$3,495  //  135 hours

SHRM Certified Professional (SHRM-CP™) and SHRM Certified Professional (SHRM-SCP™)
Establish yourself as a globally recognized human resources expert by earning the new standard in HR Certification: SHRM Certified Professional (SHRM-CP™) and SHRM Senior Certified Professional (SHRM-SCP™). Designed for SHRM credential candidates, this course will expand and test your knowledge of practical, real-life competencies in areas critical for HR career success. Combining expert instruction with the SHRM Learning System® for SHRM-CP™/SHRM-SCP™, you will learn faster, retain more knowledge, and stay on track for success on the exam.

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I feel stronger after obtaining my Human Resources Certificate at the University of Miami.”

-- HADA MARIA MORALES

Student Profile
Hada Maria Morales
FLORIDA DEPARTMENT OF LABOR COUNSELOR / PUBLISHED AUTHOR

As a Florida Department of Labor counselor, award-winning speaker and author of eight books, Hada Maria Morales has an extensive background. Known as the “Workforce Fairy,” Hada assists job seekers through Florida’s employment agency and speaks frequently on labor issues in the U.S. and abroad. “Every day I have to work with customers, employers, and job seekers. I need to be prepared to give them the best service possible, and the Human Resources course gave me the tools I needed to do that.” Hada has been featured on Univision, CNN Español, Telemundo, CBN, and various media outlets.

Register online at
CONTINUE.MIAMI.EDU
NON-CREDIT CERTIFICATE PROGRAMS FOR PROFESSIONALS
Leadership Development and Management Programs
CONTINUE.MIAMI.EDU/LEADERSHIP-MANAGEMENT

Executive Leadership Certificate
Build advanced leadership skills focused on the alignment of vision, mission, and goals. Gain techniques grounded in communication, ethics, rapport building, and decision-making that impact the corporate environment.

Fundamentals of Leadership Certificate
Develop core leadership skills in the areas of critical thinking, group dynamics, and communication style analysis. Interpersonal skills are enhanced in real-world scenarios with an emphasis on organizational dynamics.

Managing Cross-Functional Teams Certificate
Develop assessment, problem solving, and feedback management skills, with a focus on recognizing diversity and appreciating varying perspectives among departmental personnel. Apply identification and implementation techniques across different business disciplines in order to facilitate organizational change in cross-functional group contexts.

Management and Supervision Certificate
Become knowledgeable in the problem solving and negotiating skills essential to the effective management and resolution of conflict in the workplace.

Organizational Leadership Certificate
Become proficient in the techniques utilized for successfully leading an organization, including project management, communication, relationship building, conflict resolution, ethics, and organizational change.

Strategies for Successful Negotiation Certificate
Learn the art of negotiation: formulate a strategy, discover acceptable terms, and prepare for conflicts and resolution of conflict in the workplace.

Legal Studies Programs
CONTINUE.MIAMI.EDU/LEGAL

Paralegal Certificate
The University of Miami Paralegal Certificate Program is a comprehensive non-credit program for those seeking a career in the law field. Unlike similar programs at other schools and institutions, our curriculum concentrates on the skills needed to become a professional working paralegal. Through a combination of exercises, case studies, knowledge checks, and practice exams, students will gain proficiency in a wide range of core paralegal functions.

Paralegal Area Concentration Certificates
The Paralegal Area Concentration Certificate Program allows both beginning and experienced paralegals to augment their skills and focus on virtually any area of law. Each Paralegal Concentration utilizes textbooks and resources associated with an area of law, structured in incremental learning, centered on key concepts, rights, remedies, legal trends, procedure, research, and writing.

StUDENT PROFILE
Erika Schack
PARALEGAL

Erika was a receptionist at a local law firm with a growing interest in becoming a paralegal. “I decided to go to the University of Miami Paralegal Program because of its efficiency. It gave me the essentials and what I needed to excel in my career.” In the Paralegal Certificate Program, Erika learned how to present herself both professionally and on her resume, and she found opportunities to network with her professors and colleagues and leverage those connections. She now applies her knowledge and training at ROIG Lawyers, a multi-practice Florida litigation firm. “I feel more prepared for what comes next in the legal process. I can look at a document, read it, understand it, and know what my attorney is going to want to do next.” With this newfound confidence and a blossoming career, Erika hopes to take a specialization course at UM in the near future.

Tuition also includes access to Westlaw and LexisNexis online legal research software at no additional cost to students.

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The University of Miami Paralegal Concentration Certificate Programs include, but are not limited to, the following areas: Immigration Law, Litigation, Contract Law, Wills, Trusts, Estates, and Probate Law, Real Estate Law, Business Law, Intellectual Property Law, Entertainment Law, and Criminal Law.

StUDENT PROFILE
Jean L. Paul
PARALEGAL CERTIFICATE PROGRAM GRADUATE

One year ago, Haitian-American and Miami resident Jean L. Paul received some devastating news: he was being laid off from a position he held for 42 years in a consumer products company. Disappointed but not discouraged, Jean decided to turn lemons into lemonade and reinvest in his future. With a longtime interest in the legal sector and immigration issues in particular, Jean enrolled in the Paralegal Certificate Program at UM and completed his courses on weekends during the summer months. After considering numerous paralegal programs, he couldn’t be more pleased with his decision. “The program is affordable… but it’s really about the quality. They just teach you better.”

Register online at
CONTINUE.MIAMI.EDU

ON-CAMPUS ONLINE OFF-SITE TELECLASS CERTIFICATION PREP CEUS
EN ESPAÑOL

2017 PROGRAMS
CEUs
Tuition also includes access to Westlaw and LexisNexis online legal research software at no additional cost to students.

Paralegal Area Concentration Certificates
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### Meeting and Event Planning Programs

#### Fundamentals of Meeting Planning and Event Development Certificate
Build the skills and knowledge to help clients or internal corporate departments facilitate collaborative and productive meetings as well as orchestrate effective, comprehensive events in a variety of business environments.

- **Starts**: New online classes start on the first of each month.
- **Tuition**: $3,495 // 135 hours

#### Negotiation Skills for the Event Planner Certificate
Employ negotiation techniques to navigate varying interests and opposing viewpoints in designing, planning, and coordinating meetings and events.

- **Starts**: New online classes start on the first of each month.
- **Tuition**: $3,495 // 135 hours

### Nonprofit Programs

#### Fundamentals of Philanthropy Certificate
Learn the key roles a philanthropist can play in a nonprofit environment, blending fundraising, leadership, and management skills to assist a nonprofit in making a sustainable contribution to the community.

- **Starts**: New online classes start on the first of each month.
- **Tuition**: $3,495 // 135 hours

#### Grant Writing Certificate
Understand the basics of nonprofit development and grant applications. Learn to search for, write, and edit grant proposals that help raise needed funds for your nonprofit.

- **Starts**: New online classes start on the first of each month.
- **Tuition**: $3,495 // 135 hours

#### Nonprofit Fundraising Certificate
Develop essentials skills in nonprofit development for various entities. These include the art of persuasion, the negotiation process, and effective communication and presentation skills to successfully raise funds and develop partnerships that support an entity’s mission.

- **Starts**: New online classes start on the first of each month.
- **Tuition**: $3,495 // 135 hours

#### Nonprofit Operational Management Certificate
Be ready to step into a managerial role in the nonprofit sector: evaluate human resource issues, identify ethical issues, and understand programming, financing, community relations, as well as board governance and relations, fundraising, and volunteer management.

- **Starts**: New online classes start on the first of each month.
- **Tuition**: $3,495 // 135 hours

### Professional Coaching Programs

#### Certified Professional Coach Certificate
Build a career in one of the fastest-growing professions in less than a year. Develop the communication, leadership, and management skills that you need to become an effective coach. Designed for leaders, managers, entrepreneurs, and educators who want to dramatically improve their ability to communicate, motivate, and empower others.

- **Starts**: New online classes start on the first of each month.
- **Tuition**: $6,995 // 11 months (140 hours*)

*Students spend three weekends on campus during the program.

#### Advanced Coach Training Program
Help clients become sustainable self-coaches with greater achievement capacity in their work and personal lives. To enroll, students must have an ICF PCC; be a certified graduate of an ICF Accredited Coaching Training Program; or apply with 300 hours of coaching experience and submit a coaching tape for evaluation.

- **Starts**: February, June, September
- **Tuition**: $4,995 // 9 months

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**Register online at**

[CONTINUE.MIAMI.EDU](http://CONTINUE.MIAMI.EDU)

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**I found the University of Miami, and it was the perfect fit.**

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**Student Profile**

**Lora Lebo**

**MHRM, CPC, ACC, SPHR, SHRM-SCP**

**Human Resources Coach and Consultant**

After 25 years in the human resources field, Lora ventured out on her own to pursue her passion: coaching and consulting with small businesses to help them grow. “I took a class on coaching and realized this was something I really wanted to do,” Lora says. “I found the University of Miami, and it was the perfect fit.” Now the owner of Big Bold Ideas, a human resources consulting firm, Lora knows the value of choosing a coaching program that can help students obtain their International Coaching Federation accreditation. “If someone is going to hire me, I want the credentials to give them the added confidence in my abilities.” Lora also feels like she gained knowledge and experience that might have taken three to four years elsewhere. “The instructors were excellent in every way—and they pushed me to reach my full potential.”
NON-CREDIT CERTIFICATE PROGRAMS FOR PROFESSIONALS

Project Management Programs
CONTINUE.MIAMI.EDU/PMP

Project Management Professional (PMP®) Certificate
This program satisfies the educational requirements needed to qualify to take the Project Management Professional (PMP®) exam. Learn the core competencies of project management, following the Project Management Institute’s A Guide to the Project Management Body of Knowledge (PMBOK® Guide). Become proficient in the knowledge areas, process groups, skills and techniques delineated in the PMBOK® Guide to execute projects effectively and efficiently through all stages.

A Guide to the Project Management Body of Knowledge (PMBOK® Guide)
PMBOK®, PMP®, and PMP® are registered marks of the Project Management Institute, Inc.®

INSTRUCTOR PROFILE
Judge Antonio Arzola
Adjunct Faculty, Paralegal Certificate Program
Judge Arzola currently presides in the civil division in the Eleventh Judicial Circuit of Florida. He was appointed to the Miami-Dade County Court by Governor Jeb Bush in August of 2005 and then elevated to the Circuit Court by Governor Charlie Crist in 2009. He presided in the criminal division for seven years before moving to the civil division. Judge Arzola attended Miami-Dade Community College and FIU, where he earned a degree in Criminal Justice in 1991 and became the first person in his immediate family to graduate from college. Subsequently, Judge Arzola attended the University of Miami School of Law, where he graduated magna cum laude in 1995 and became a member of UMs Law Review. Upon graduating from law school, Judge Arzola clerked for U.S. District Court Judge Federico A. Moreno and later joined the law firm of Murali Wald Biondo & Moreno, where he served as a commercial litigator handling complex civil litigation matters.

Randall J. Arvay, Ph.D., CISSP, PMP
Adjunct Faculty, Project Management Professional Certificate Program
Randall J. Arvay, Ph.D., is a U.S. Army Lieutenant Colonel and Division Chief of Cyber Security and Quality Assurance with the Joint Spectrum Center in Annapolis, MD. With over 22 years of leadership experience with the Army, he has orchestrated and managed numerous IT and software development projects. Dr. Arvay earned his undergraduate degree in Computer Science from the United States Military Academy at West Point, his Masters of Science in Information Systems from Hawaii Pacific University, and a Ph.D. in Software Engineering from the Naval Postgraduate School in Monterey. He obtained his own Project Management Professional (PMP) certification in 2013 and now serves as an Adjunct Assistant Professor at the U.S. Naval Academy in the Department of Cyber Science.

Register online at CONTINUE.MIAMI.EDU

ON-CAMPUS ONLINE OFF-SITE TELECLASS CERTIFICATION PREP CEUs EN ESPAÑOL

2017 PROGRAMS

Social Media Programs
CONTINUE.MIAMI.EDU/SOCIAL MEDIA

Social Media Professional Certificate
Designed for individuals with minimal social media experience, or those who are looking to gain in-depth knowledge to build and extend brand awareness, better service current customers, and leverage social media for new customers. After completing this program, individuals will be prepared for roles such as Social Media Specialist, Digital Media Project Manager, or Online Community Manager.

Social Media Strategist Certificate
Designed for individuals seeking a greater mastery of social media strategy, organizational development, measurement, and analytics. After completing this program, individuals will be qualified for the roles of Social Media Strategist or Director of Digital Media.

INSTRUCTOR PROFILE
Agnes Mura, M.A., M.C.C.
Adjunct Faculty, Certified Professional Coach Certificate Program
Agnes Mura is a globally recognized Master Certified Coach to C-suite executives, business owners and service professionals worldwide. Fluent in six languages, her extensive client roster includes AT&T, Bank of America, The Coca-Cola Company, Citigroup, Toyota and Time Warner, among others. As president of her firm AMI, Agnes has spent close to two decades coaching corporate leaders through high-stakes, high-performance challenges, strengthening their management skills and expanding their leadership abilities. She was a founding director of the Professional Coaches and Mentors Association, founding president of the International Consortium for Coaching in Organizations, and the author of Coachbook: A Guide to Organizational Coaching Strategies and Practices. She currently serves on the Board of Directors of ARCASTLE, a multimillion dollar publicly traded firm that acquires, leases and sells commercial jets to airlines throughout the world.
Non-Credit Certificate Programs for Professionals

Technology and IT Programs

The University of Miami Division of Continuing and International Education has partnered with IT Training Solutions to offer database and informational technology non-credit certificate programs. IT Training Solutions is an international training provider specializing in comprehensive IT Technical and Certification courses. Together we are empowering students to learn complex material and review concepts in an easy to use online, interactive course. We are continually updating the content in these courses to stay current with the trends and new developments in the industry. Each quarter, 3-5 new titles are released.

- Accounting
- Applications Development
- Cisco
- Citrix
- CompTIA
- Database Administration
- IT Task Management
- Microsoft Office
- Microsoft Server & Operating Systems
- Virtualization and Cloud

Michelle Gonzalez Maldonado, Ph.D.
Professor of Religious Studies and Assistant Provost of Undergraduate Education
Director, Office of Academic Enhancement

Dr. Michelle Gonzalez Maldonado is a Cuban-American author and Professor of Religious Studies at the University of Miami. She received her Ph.D. in Systematic and Philosophical Theology at the Graduate Theological Union in Berkeley, California, in 2001. Her research and teaching interests include Latina/o, Latin American and feminist theologies, as well as interdisciplinary work in Afro-Caribbean studies. Dr. Gonzalez’s work “is rooted in a strong desire to give voice to the religious expressions of the disenfranchised and marginalized—the ones whose stories are often forgotten or ignored in the great narratives of religious history.” She is the author of several books including Sor Juana: Beauty and Justice in the Americas (Orbis Books, 2003); Afro-Cuban Theology: Religion, Race, Culture and identity (University Press of Florida, 2006); and Caribbean Religious History: An Introduction (NYU Press, 2010), which is part of the current curriculum for the UM Bachelor of General Studies degree program.

Surasak Longsomboon
Adjunct Faculty, Interior Design Certificate Program

Surasak Longsomboon’s experience spans more than three decades in the fields of architecture, interior design, conceptual design and development. He studied Fine Arts and Traditional Thai Arts at the School of Fine Arts in Bangkok and continued his studies at Silpakorn University, where he received a Bachelor of Arts degree in Design. Surasak was a Principal in Charge at PAC Design, an architectural firm in Bangkok, supervising large-scale projects such as the Phuket Merlin Hotel and several resort hotels in Thailand. In 1983, he attended the College of Architecture at FIU, where he earned a Bachelor of Sciences degree in Interior Design. He worked with various Miami-based architectural firms before becoming an independent consultant to firms throughout the U.S. and abroad.

Register online at CONTINUE.MIAMI.EDU

The University of Miami comes so highly recommended by students and alumni. It’s so well-known, and the campus is beautiful. The faculty and staff are helpful in so many ways.”

— ERIKA SCHACK, CERTIFICATE PROGRAM

INSTRUCTOR PROFILES
Bachelor of General Studies Program

The Bachelor of General Studies is a flexible degree program designed for those who began their college education in the past but were unable to finish their degree at the time, or for adult students seeking to complete or augment their education by taking classes geared toward their current occupations. Students choose an area of concentration and map out their own course of study based on personal preferences, current occupations, and future career goals.

- Convenient day, evening, weekend, and online programs
- Design your own course of study
- One-on-one academic advising
- Transfer up to 75 college credits
- Full access to UM resources
- A UM degree at a savings of more than half the tuition cost of a traditional UM undergraduate degree

You become a family at UM. You are in the same classes, and you go through the same fears and successes. You uplift each other.”

Tanya Sanchez

STUDENT PROFILE

Being a mom of three children (ages one, three and seven) gave Tanya Sanchez even more motivation to obtain her college degree. Tanya was enrolled in an associate’s degree program at a local college when she had to suspend her education. She began working in event planning and catering, but she always dreamt of finishing her degree. In 2010, Tanya learned about the Bachelor of General Studies program at the University of Miami and appreciated the fact that she could take classes at her convenience. “I remember when I first sat down with the advisor, and I thought I would be there forever… and then suddenly you wake up and you’re at graduation.” Tanya gave birth to her two youngest children while she was enrolled full time at UM. She not only graduated but did so with Honors, and now she looks forward to obtaining her master’s degree. “There’s nothing you can’t do,” she says. “…You can do it… I wanted something, and I made it happen.”

STUDENT PROFILE

Kenneth Rubi

STUDENT PROFILE

Kenneth Rubi came to the U.S. from Honduras at the age of 14. He attended a local college but was forced to drop out as he juggled full-time jobs and raising two children. When he was laid off in 2009, Kenneth realized there was no better time to go back to school. “I wanted to pay my mom back for bringing me to this country. I knew she’d be proud of me for completing my education.” As the first in his family to graduate college, Kenneth found a home in the Bachelor of General Studies program, which gave him the freedom to explore various career paths—and the inspiration to invent the Quirky stapler, now sold at retailers around the world. The connections Kenneth made at UM were priceless. “People at UM don’t settle for less,” he says, “and they don’t settle for average.”

Undergraduate Certificate in Accounting

This program is designed for those who hold at least an undergraduate degree in a field other than accounting from an accredited college or university and whose present interest or occupation is accounting.

Computer Information Systems Undergraduate Certificate

This program is designed to provide students with a background in business computer information systems and the technical skills needed to stay competitive in this challenging field.

Veterans may be eligible to use GI Bill benefits.
Intensive English Program

The University of Miami Intensive English Program (IEP) is a five-level program designed to teach international students all the skills they need to compete with domestic students in an American classroom, at both the undergraduate and graduate levels. Students not only learn to read, write, listen, and speak in English, but they also gain exposure to crucial components of the U.S. education system such as classroom etiquette, working as a group, and developing and utilizing critical thinking skills. In addition, IEP students have access to the broad range of both educational and extracurricular resources available to other students attending the University of Miami.

PROGRAMS FOR INTERNATIONAL LEARNERS
CONTINUE.MIAMI.EDU/IEP

Intensive English Summer Scholars Program

International high school students experience student life on a diverse North American college campus, while improving their English language skills in preparation for college.

This course provides students with an opportunity to improve their English language skills including listening, reading, writing, speaking, and presentation skills. Students practice English through themed instruction which focuses on Art and the City, Miami People and Places, and the University Experience. Program participants will meet with the University of Miami Office of Admission, write a college essay, and explore local history and culture through field trips.

International high school students enrolled in the Intensive English Summer Scholars Program live in a residence hall on campus with Summer Scholars Program students. They are integrated in all Summer Scholars Program activities, which provide an ideal opportunity to immerse themselves in campus culture with students from the United States and around the world.

STUDENT PROFILE

Assel Shaimerdenova

INTENSIVE ENGLISH PROGRAM GRADUATE, CLASS OF 2015

MASTERS OF PUBLIC ADMINISTRATION, CLASS OF 2017

Assel Shaimerdenova came to the U.S. from Kazakhstan in 2013 to further her education and improve her English skills. Assel held various roles in the Kazakh government for more than 12 years before obtaining an all-expenses-paid scholarship to study English anywhere in the world. The University of Miami was at the top of her list; she was sold on all aspects of the Intensive English Program—and the climate. “When I saw the word Miami, I said, ‘Oh yeah!’ It’s eight months of winter in the capital of my country!” Assel is now in the Masters of Public Administration program. “Thanks to IEP, I’m much more proficient in English, and I now feel comfortable speaking in front of a group of Americans.” Upon completion of graduate school, Assel plans to move back home to further her professional career with the Kazakh government.

Intensive Spanish Program

Designed for those who want to achieve maximum language proficiency results in a short amount of time. Unlike standard lecture-based classes, this immersion-style program imparts the same benefits as studying abroad, but without ever leaving home. Students not only learn vocabulary and pronunciation, but they also learn to think and react in Spanish—a crucial advantage when using the language for business or travel.

English for Law Certificate

The University of Miami offers a unique opportunity for students planning to do an LL.M program at the University of Miami and those currently admitted to or enrolled in the University of Miami School of Law. Developed in cooperation with the University of Miami School of Law, the English for Law Certificate program employs our ESL experience with an extensive faculty knowledge base to improve reading, writing, and discussion skills in English for international lawyers.

PROGRAMS FOR INTERNATIONAL LEARNERS
CONTINUE.MIAMI.EDU/IEP

Starts

Twelve-Week Full Session:
January, May, September
Six-Week Mid Session:
February, June, October

Tuition

Full Session: $7,900
Mid Session: $4,850

Our Global Student Community
Osher Lifelong Learning Institute (OLLI at UM)

Living and Learning Go Hand in Hand

The University of Miami Osher Lifelong Learning Institute (OLLI) is a member institute for people age 50 or better who are interested in intellectual stimulation, social connections, and volunteering both within the institute and outside its borders. The institute offers a wide variety of classes ranging from history and science to music and art appreciation, but without the homework and tests that are normally part of the process. Instead, OLLI students attend class for the simple joy of the learning experience. The program is also highly member-driven, with members deciding on curricular offerings and even teaching some of the classes themselves.

In addition to its academic component, OLLI is also a close-knit community of members who are as enthusiastic about meeting new people as they are about gaining new knowledge. Open houses and other social events are an important part of the program, and friendships formed at OLLI can last a lifetime.

Benefits of OLLI membership include:

• Eligible to register in the more than 200 OLLI at UM courses per year
• Audit undergraduate University classes (additional fees apply)
• Access to the University library system with borrowing privileges
• General admission to the Lowe Art Museum
• Special pricing on field trips, OLLI luncheons, and events
• Participate in clubs
• Receive invitations and tickets to University events
• Meet a lively and stimulating group of fellow members who share your interests

Whether you are adding a new skill set to your employee base or confronting a challenge that hinders productivity or financial success, corporate training can be an invaluable asset to your company. Each industry is unique and each group of workers has its own identity; therefore, pre-written manuals and generic training programs are rarely an adequate solution. Our skilled team of business experts analyzes your needs, conducts a pre-training assessment, then builds and facilitates a personalized, fully customizable training program tailor-made to solve specific issues for your company and its staff.

ANNUAL MEMBERSHIP FEE*
$40

Registration fees are additional
Become a member at any time
Courses are offered all year round

PROGRAMS FOR LIFELONG LEARNERS
CONTINUE.MIAMI.EDU/OLLI

Osher Lifelong Learning Institute (OLLI at UM)

Ed Harper, Ph.D.
FORMER AIDE TO TWO PRESIDENTS OF THE UNITED STATES OF AMERICA AND RETIRED CORPORATE EXECUTIVE

Even before he joined the Osher Institute, Ed Harper knew well what it meant to be a part of high-profile groups. His resume is so extensive; it’s hard to believe that one person accomplished so much. In short, Ed has held senior management positions at numerous corporations, acted as director of both public and private businesses, and served as an assistant to Presidents Nixon and Reagan. “I worked with great people both in government and in the private sector. It was a rich and rewarding experience throughout.” Four years ago, Ed and his wife Lucy began signing up for courses at OLLI to stimulate their intellectual curiosity. “One of the great things about OLLI is that you have a lot of people with real practical, in-depth experience in the things we’re talking about.” In addition to taking classes at OLLI, Ed and Lucy have also arranged speaker series and lectured on topics such as travel, history, religion and volcanoes.

OLLI MEMBER

“Overall we were 100% satisfied with the outcome. The dynamics of our industry creates unique challenges that must be faced in our day-to-day operations. However, the customized training presented concepts in practical ways, relatable to our business and helpful to our management staff...Our program allowed us to reach our goals even faster than imagined. We are planning to take additional training in the future and recommend the Division’s custom corporate training to other businesses as well.”

— GENERAL MANAGER
Williamson Automotive Group
June 2015

LEARNING AT EVERY STAGE OF YOUR LIFE

Get Started Today  continue.miami.edu/corporate
Meet a Few Members of Your Support Team

Education is the passport to the lives you wish to lead, and so we hope you continue your educational journey as part of our UM family.”

— REBECCA MACMILLAN FOX, DEAN

ENROLLMENT AND FINANCIAL GUIDANCE
KIMBERLY GONZALEZ
Enrollment Advisor

JONATHAN HERRERA
Enrollment Advisor

PROGRAM RESEARCH AND CORPORATE INITIATIVES
DESIREE YOUNG, M.P.A.
Executive Director, Office of Professional Advancement

STUDENT SUCCESS VISIONARY
REBECCA MACMILLAN FOX, Ph.D.
Dean, Division of Continuing and International Education

ADVISEMENT AND STUDENT SUPPORT
MONICA BUNSEN, M.S.
Assistant Director, Collegiate, Online and Pre-Collegiate Programs

INTERNATIONAL RELATIONS AND CURRICULUM DESIGN
CARA WENIG MORI, M.A., M.S.Ed.
Director, Intensive English Program
Register Online
continue.miami.edu

Speak to an Enrollment Advisor
(305) 284-4000