



Last Update: 21 May 2012

## **Payroll Disbursement**

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### **Payroll/Disbursement**

Policy last updated in 2009

**Purpose:**

Job related moving expenses for a newly hired employee are subject to the approval of each University department based on the availability of departmental funds.

[Payroll/Disbursement](#)

### **Prizes and Awards**

Policy last updated in 2010

**Purpose:**

Awards/prizes to employees for achievement, suggestions etc. are generally included in the employee's income and subject federal income tax, social security and Medicare tax withholding.

<http://www6.miami.edu/payroll/PoliciesandProcedures/PrizesandAwards.doc>

### **Athletic Ticket Purchases via IDR**

Policy last updated in August 2010

**Purpose:**

The purpose of Athletic Tickets via interdepartmental Requisitions (IDRs) Requires that a clear and valid University business purpose be included on the IDR and approved by an authorized account signer.

[Athletic Ticket Purchases via IDR](#)